

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
Regular Board Meeting
August 27, 2025
10:00 a.m.

A regular board meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, August 27, 2025, at the Department of Professional Licensing, 500 Mero Street, Frankfort, Kentucky 40601 and via Microsoft Teams.

Members Present

Erin Eliassen
Jenna Richie
Emily Bugay
Rayona Baker
Carolyn Hofe

Department of Professional Licensing

Kristen Lawson, DPL Commissioner
Jeff Bardroff, Administrative Section Supervisor
Ashley Cotton, Administrative Specialist Senior

Others Present

Sara Janes, Public Protection Cabinet Office of
Legal Services, Board Counsel
Whitney Duddey, Kentucky Academy of
Nutrition & Dietetics

Call to Order

Chair Eliassen called the meeting to order at 10:00 a.m.

Approval of Minutes

Ms. Richie made a motion to accept the June 25, 2025, meeting minutes. Ms. Bugay seconded the motion, carried.

Board Monthly Financial Report

The financial reports for June and July 2025 were reviewed by the Board. No action taken.

D.P.L. (Department of Professional Licensing) Report

No report.

Board Counsel Report

An update was given on the 2025 Senate Concurrent Resolution 61 – MAHA Task Force. No action taken.

Old Business

Per The Kentucky Board of Licensed Diabetes Educators and KRS 309.329 (1)(d), One (1) member shall be a licensed dietitian or certified nutritionist with experience in diabetes education appointed from a list of three (3) names submitted by the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists.

The list of board member recommendations for The Kentucky Board of Licensed Diabetes Educators will be discussed at the next scheduled meeting on October 29, 2025.

Chair Eliassen made a motion to have Board Administrator send out a mass email to all active licensees requesting interest in being a licensed dietitian or certified nutritionist with experience in diabetes education serving as a Board Member on The Kentucky Board of Licensed Diabetes Educators. Motion seconded by Ms. Richie, carried.

New Business

Applications

Chair Eliassen moved, Ms. Richie seconded, and motion carried to approve the application recommendations presented by the Applications Committee.

The board reviewed the Licensure Status Report. No action taken.

Regulations Committee

Ms. Richie gave an overview of the regulation change discussion in the Regulations Committee Meeting on August 20, 2025. No action taken.

Approval of Per Diem

Ms. Baker moved, Ms. Richie seconded, and motion carried to approve the following per diem:

- Erin Eliassen – August 20, 2025 (Regulations Committee Meeting) and August 27, 2025 (Board Meeting).
- Jenna Richie – August 20, 2025 (Regulations Committee Meeting) and August 27, 2025 (Board Meeting).
- Emily Bugay – August 26, 2025 (Applications Committee Meeting) and August 27, 2025 (Board Meeting).
- Rayona Baker – August 26, 2025 (Applications Committee Meeting) and August 27, 2025 (Board Meeting).
- Carolyn Hofe – August 20, 2025 (Regulations Committee Meeting), August 26, 2025 (Applications Committee Meeting), and August 27, 2025 (Board Meeting).

Next Scheduled Meeting

The next scheduled board meeting is Wednesday, October 29, 2025, at 10:00 a.m. ET.

Adjournment

Ms. Richie made a motion to adjourn the meeting. Motion seconded by Ms. Bugay, carried. Meeting adjourned at 11:01 a.m.



Erin Eliassen
Board Chair